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# 溫馨小提醒

- 軟體安裝檔請從**官方網站提供的載點**下載。
- 如為確保隱私，建議可在**無視訊需求時**，拿東西(ex:便利貼)**遮蔽視訊鏡頭**。
- 如為確保收音品質，建議使用**外接麥克風**。
- 留意網路上不明身分人士張貼**釣魚網址**，或是其他意圖詐騙或擴散電腦病毒手段。
- 更多資安議題，可前往e等公務園學習平台(<https://elearn.hrd.gov.tw/mooc/index.php>)選擇「**資通安全**」相關課程學習。

# WebEX安裝流程 (for Windows)

請前往CISCO官方下載連結

<https://www.webex.com/downloads.html/>

# 1.1 進入 WebEX 下載頁面

## 1.2 在 Webex Meetings 欄位裡

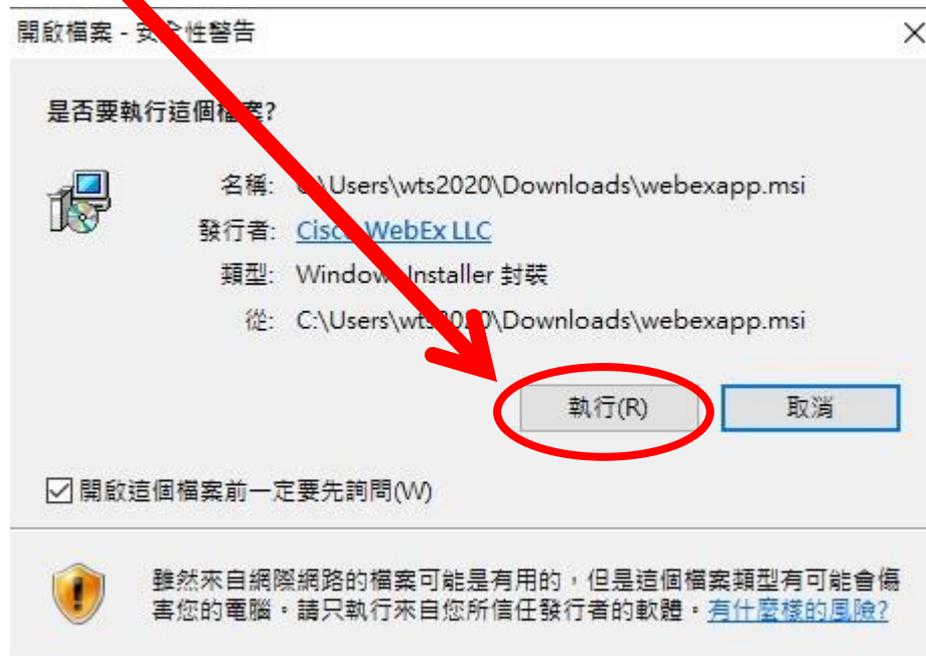
點擊 **Download for Windows**

The screenshot shows the Cisco Webex website. At the top, there is a navigation bar with the Cisco Webex logo, menu items for Products, Webex Devices, Plans & Pricing, and Learn, a search icon, and links for Host, Join, Sign in, and a Start for Free button. The main heading reads "Get the Webex you need." Below this, there are two columns. The left column is for "Webex Meetings" and includes the text "Looking for real time video conferencing?" followed by features like "HD video for face-to-face meetings", "Flexible audio-only conference call options", "Easy scheduling", and "Meet across any device". A red arrow points from the text "點擊 Download for Windows" to a blue button labeled "Download for Windows" which is circled in red. Below this button are links for "Download on the App Store" and "GET IT ON Google Play". The right column is for "Webex Teams" and includes the text "Looking for messaging and team collaboration?" followed by features like "One-on-one or group messaging", "Digital two-way whiteboarding", "Rich content and file sharing", and "Video calling". It also has a "Download for Windows" button and links for "Download Teams VDI (Coming soon)", "Download on the App Store", and "GET IT ON Google Play".

2.1 點擊下載完畢的安裝檔

2.2 跳出安全性警告視窗

2.3 點擊執行



3.1 跳出安裝精靈視窗

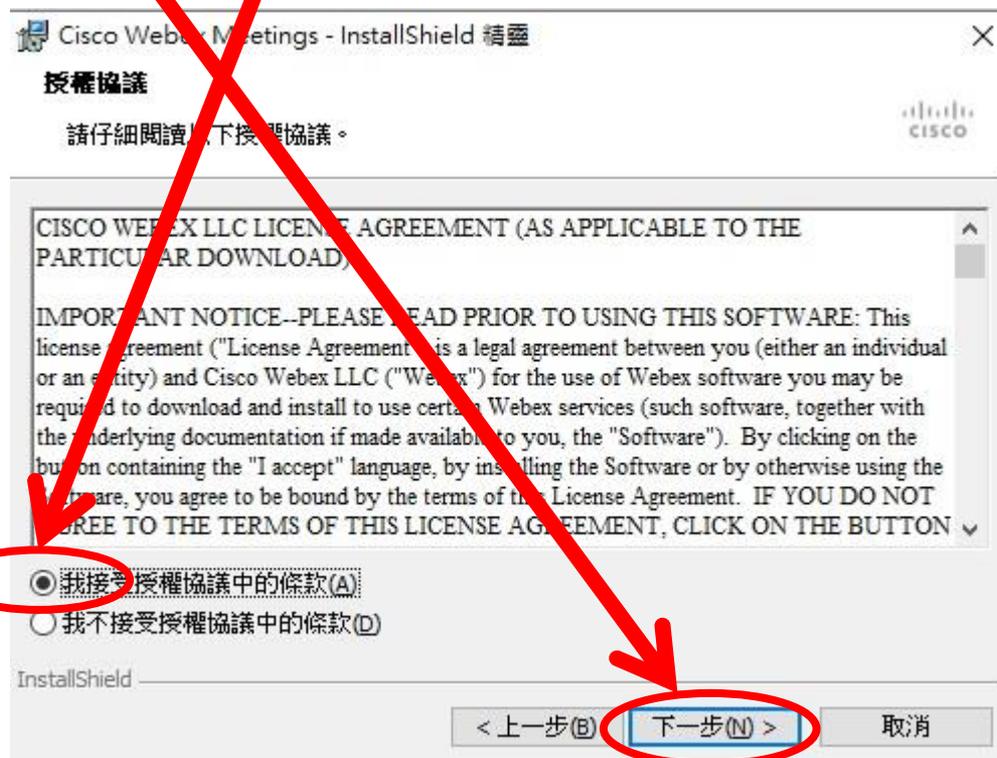
3.2 點擊 下一步



4.1 跳出授權協議視窗

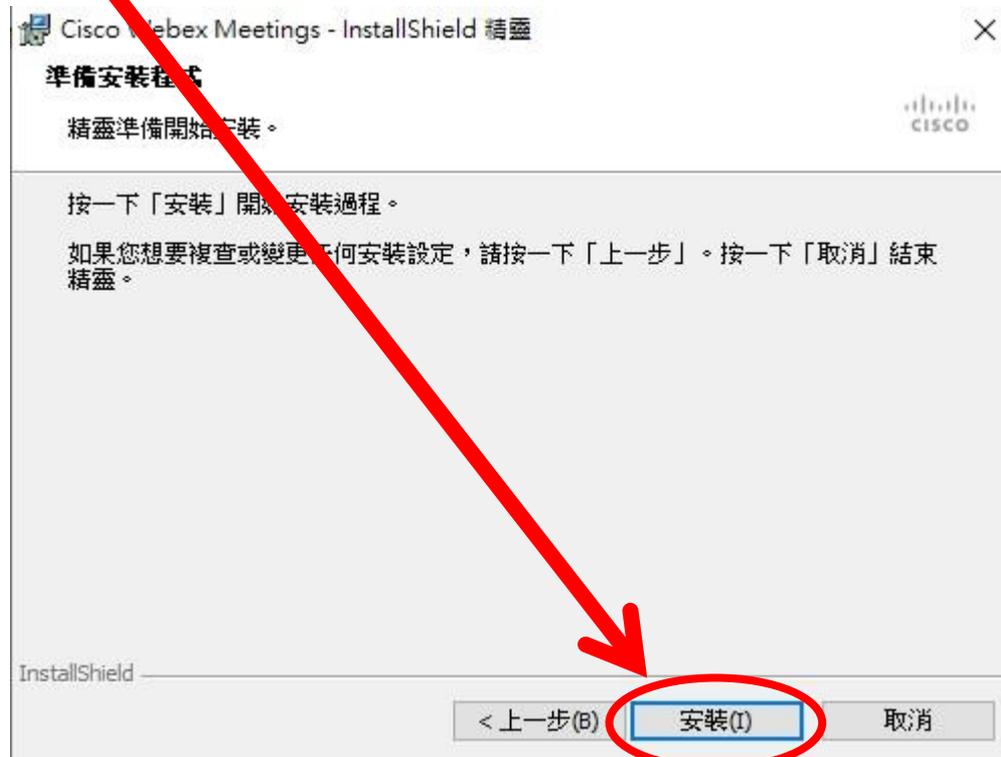
4.2 點擊 我接受授權協議中的條款

4.3 點擊 下一步



5.1 跳出準備安裝程式視窗

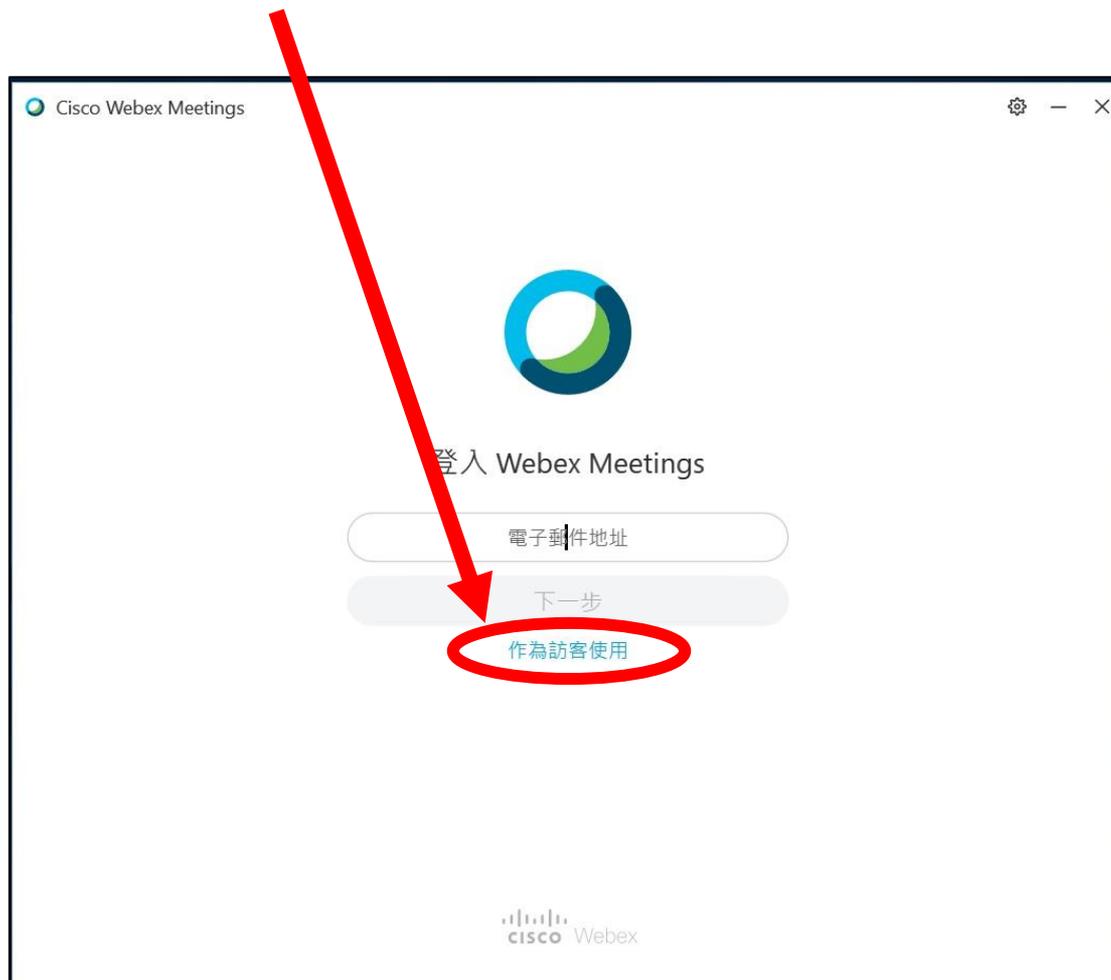
5.2 點擊 **安裝**



# **WebEX操作流程 (for Windows)**

# 1.1 開啟WebEX軟體

## 1.2 點擊作為訪客使用



## 2.1 名稱欄位，學生請輸入作品編號+A/B/C 評審請輸入XX組評審



3.1 在加入會議欄位中填入 會議ID(9位數字)

3.2 點擊 加入



4.1 進入預覽畫面，確認**麥克風**和**攝影機**已經開啟

4.3 點擊**加入會議**



黑色圖示表示設備已經開啟  
此時即可**點擊參加會議**

紅色圖示表示設備已經關閉  
請**點擊紅色圖示**來開啟設備

## 5.在大廳等待主持人准許後加入會議



## 6. 進入會議畫面開始進行複審面試

